



BIG SPRING HIGH SCHOOL
COUNSELING DEPARTMENT

100 Mount Rock Road
Newville, PA 17241-9466
717-776-2437, FAX 717-776-2433
www.bigspringsd.org

**AUTHORIZATION FOR THE RELEASE OF THE
PERMANENT SCHOOL RECORD**

I HERBY GIVE MY CONSENT TO THE BIG SPRING SCHOOL DISTRICT TO RELEASE
TRANSCRIPTS OF ALL OFFICIAL SCHOOL RECORDS OF

NAME _____

MAIDEN NAME / NAME WHILE IN SCHOOL _____

CURRENT ADDRESS _____

CURRENT PHONE NUMBER _____

DATE OF BIRTH _____

YEAR OF GRADUATION _____

COLLEGE OR SCHOOL TO RECEIVE RECORD (INCLUDE ADDRESS) DATE OFFICE REC'D

SIGNATURE _____ DATE _____

Please allow 10 working days for transcript to be completed.

*PSSA SCORES MUST BE INCLUDED ON ALL HIGH SCHOOL TRANSCRIPTS.
ALL SAT AND ACT SCORES WILL BE INCLUDED AS WELL,
UNLESS OTHERWISE REQUESTED.*